

**FY 2015-16 Bank Account and Transparency Accountability Report
FY 2016-17 Appropriation Act, Proviso 117.83**

Agency Name/Number: Secretary of State/E080
Account Name: Secretary of State Petty Cash Account
Purpose of Account: Gift Card Purchases/Undercover Account

Exemption Requested: Yes No
If exemption is requested, reason:

Exemption Approved in Prior Year: Yes No

Authorized Personnel

Check Writing/Withdrawal:

Name: N/A
 Title

Name: N/A
 Title:

Reconciliation:

Name: LaToria Williams
 Title: Director of Administration

Name:
 Title:

Financial Information

Beginning Balance at July 1, 2015:

Detailed Transactions During FY 2015 -2016:
Deposits (Please list each deposit separately. Add lines as needed.)

DATE	Amount	Source
07/1/2015-07/30/2015-see attached	-	
08/1/2015-08/31/2015-see attached	-	
09/1/2015-09/30/2015 see attached	-	
10/1/2015-10/31/2015-see attached	-	
11/1/2015-11/30/2015-see attached	-	
12/1/2015-12/31/-2015-see attached	-	
01/1/2016-01/31/2016-see attached	-	
02/1/2016-02/28/2016-see attached	-	
03/1/2016-03/31/2016-see attached	-	
04/1/2016-04/30/2016-see attached	-	
05/1/2016-05/31/2016-see attached	-	
06/1/2016-06/30/2016-see attached	-	

Withdrawals: (Plese list each withdrawal separately. Add lines as needed)

DATE	Amount	Payee	Description of Goods/Services Purchased
07/1/2015-07/30/2015-see attached	-	STO	STO automatic sweep funds to STO master account
08/1/2015-08/31/2015-see attached	-	STO	STO automatic sweep funds to STO master account
09/1/2015-09/30/2015 see attached	-	STO	STO automatic sweep funds to STO master account
10/1/2015-10/31/2015-see attached	-	STO	STO automatic sweep funds to STO master account
11/1/2015-11/30/2015-see attached	-	STO	STO automatic sweep funds to STO master account
12/1/2015-12/31/-2015-see attached	-	STO	STO automatic sweep funds to STO master account
01/1/2016-01/31/2016-see attached	-	STO	STO automatic sweep funds to STO master account
02/1/2016-02/28/2016-see attached	-	STO	STO automatic sweep funds to STO master account
03/1/2016-03/31/2016-see attached	-	STO	STO automatic sweep funds to STO master account
04/1/2016-04/30/2016-see attached	-	STO	STO automatic sweep funds to STO master account
05/1/2016-05/31/2016-see attached	-	STO	STO automatic sweep funds to STO master account
06/1/2016-06/30/2016-see attached	-	STO	STO automatic sweep funds to STO master account

Ending Balance at June 30, 2015:

**FY 2015-16 Bank Account and Transparency Accountability Report
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Agency Name/Number: Secretary of State/E080
Account Name: Secretary of State Return Check Account
Purpose of Account: Deposit items returned

Exemption Requested: Yes No
If exemption is requested, reason:

Exemption Approved in Prior Year: Yes No

Authorized Personnel

Check Writing/Withdrawal:

Name: N/A
Title

Name: N/A
Title:

Reconciliation:

Name: LaToria Williams
Title: Director of Administration

Name:
Title:

Financial Information

Beginning Balance at July 1, 2015:

Detailed Transactions During FY 2015 -2016:
Deposits (Please list each deposit separately. Add lines as needed.)

DATE	Amount	Source
07/1/2015-07/30/2015-see attached	1,865.00	Return Items
08/1/2015-08/31/2015-see attached	1,345.00	Return Items
09/1/2015-09/30/2015 see attached	955.00	Return Items
10/1/2015-10/31/2015-see attached	1,255.00	Return Items
11/1/2015-11/30/2015-see attached	565.00	Return Items
12/1/2015-12/31/-2015-see attached	2,315.00	Return Items
01/1/2016-01/31/2016-see attached	1,951.50	Return Items
02/1/2016-02/28/2016-see attached	1,474.50	Return Items
03/1/2016-03/31/2016-see attached	2,165.00	Return Items
04/1/2016-04/30/2016-see attached	2,359.00	Return Items
05/1/2016-05/31/2016-see attached	2,077.00	Return Items
06/1/2016-06/30/2016-see attached	1,798.00	Return Items

Withdrawals: (Please list each withdrawal separately. Add lines as needed)

DATE	Amount	Payee	Description of Goods/Services Purchased
07/1/2015-07/30/2015-see attached	1,865.00	STO	STO automatic sweep funds to STO master account
08/1/2015-08/31/2015-see attached	1,345.00	STO	STO automatic sweep funds to STO master account
09/1/2015-09/30/2015 see attached	955.00	STO	STO automatic sweep funds to STO master account
10/1/2015-10/31/2015-see attached	1,255.00	STO	STO automatic sweep funds to STO master account
11/1/2015-11/30/2015-see attached	565.00	STO	STO automatic sweep funds to STO master account
12/1/2015-12/31/-2015-see attached	2,315.00	STO	STO automatic sweep funds to STO master account
01/1/2016-01/31/2016-see attached	1,951.50	STO	STO automatic sweep funds to STO master account
02/1/2016-02/28/2016-see attached	1,474.50	STO	STO automatic sweep funds to STO master account
03/1/2016-03/31/2016-see attached	2,165.00	STO	STO automatic sweep funds to STO master account
04/1/2016-04/30/2016-see attached	2,359.00	STO	STO automatic sweep funds to STO master account
05/1/2016-05/31/2016-see attached	2,077.00	STO	STO automatic sweep funds to STO master account
06/1/2016-06/30/2016-see attached	1,798.00	STO	STO automatic sweep funds to STO master account

Ending Balance at June 30, 2015: