July 23, 2015

State Fiscal Accountability Authority  
1205 Pendleton Street, 5th Floor  
Edgar Brown Office Building  
Columbia, South Carolina 29201

Re: Composite Account Curator's Checkbook

Pursuant to Proviso 117.84 of the FY 2015-16 Appropriations Act, the South Carolina State Museum would like to disclose the following information pertaining to composite reservoir bank accounts. The Museum has one composite reservoir bank account, entitled Curator's Checkbook, with Wells Fargo Bank in Columbia, SC. The account is used for minor acquisitions for the museum’s collections.

The Curator of History, JoAnn Zeise; the Curator of Art, Paul Matheny; and Robyn Adams, the Registrar are authorized signers on the account. Bonnibel Moffat, Finance Director, reconciles the account monthly to include the data related to expenditures, deposits, and balances.

The attached spreadsheet includes the beginning balance July 1, 2014 of $4,945.00 and all transactions for fiscal year 2015. The ending balance as of June 30, 2015 is $5,000.00.

This composite reservoir bank account was included in the Museum’s recent audit by the SC Auditors Office, no discrepancies were noted. Also attached is the Consolidated Procurement Code Exemption for this account that was approved July 17, 1991.

If you have any questions, please let me know.

Sincerely,

William P. Calloway  
Director
FY 2014-15 Bank Account and Transparency Accountability Report
FY 2015-16 Appropriation Act, Proviso 117.84

Agency Name/Number: SC Museum Commission
Account Name: Curator's Checkbook
Purpose of Account: Museum Acquisitions

Exemption Requested: Yes No X
If exemption is requested, reason:

Exemption Approved in Prior Year: Yes No X

Authorized Personnel
Check Writing/Withdrawal:
Name: JoAnn Zeise
Title: Curator of History
Name: Paul Matheny
Title: Curator of Art
Name: Robyn Adams
Title: Registrar

Reconciliation:
Name: Bonnibel G Moffat
Title: Finance Director

Financial Information

Beginning Balance at July 1, 2014: 4,945.00

Detailed Transactions During FY 2014-2015:
Deposits (Please list each deposit separately. Add lines as needed.)

<table>
<thead>
<tr>
<th>DATE</th>
<th>Amount</th>
<th>Payee</th>
<th>Description of Goods/Services Purchased</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/10/2014</td>
<td>55.00</td>
<td>Fox Shoe Repair</td>
<td>Straps for 1926 Alvan Clark Telescope</td>
</tr>
<tr>
<td>10/10/2014</td>
<td>500.00</td>
<td>Gene Matthews</td>
<td>Addie Sims Art Collection Acquisition</td>
</tr>
<tr>
<td>4/20/2015</td>
<td>4,000.00</td>
<td>Louis Price</td>
<td>Mandolin and Guitar Acquisition</td>
</tr>
</tbody>
</table>

Withdrawals: (Please list each withdrawal separately. Add lines as needed)

<table>
<thead>
<tr>
<th>DATE</th>
<th>Amount</th>
<th>Payee</th>
<th>Description of Goods/Services Purchased</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/15/2014</td>
<td>500.00</td>
<td>Gene Matthews</td>
<td>Addie Sims Art Collection Acquisition</td>
</tr>
<tr>
<td>6/5/2015</td>
<td>4,000.00</td>
<td>Louis Price</td>
<td>Mandolin and Guitar Acquisition</td>
</tr>
</tbody>
</table>

Ending Balance at June 30, 2014: 5,000.00
### Curator's Check Book

**June 2015**  
**Comptroller General's Office**  
**Composite Account 2079900430563**

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/01/15</td>
<td>Beginning Balance</td>
<td>$1,000.00</td>
</tr>
<tr>
<td></td>
<td>Less Outstanding Checks</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Deposits</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>06/30/15</td>
<td>Ending Balance</td>
<td>$5,000.00</td>
</tr>
</tbody>
</table>

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### Curator's Check Book

**June 2015**  
**Comptroller General's Office**  
**Composite Account 2079900430563**

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/01/15</td>
<td>Beginning Balance</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Transfer Debit</td>
<td>($4,000.00)</td>
</tr>
<tr>
<td></td>
<td>Deposits</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>06/30/15</td>
<td>Ending Balance</td>
<td>-</td>
</tr>
</tbody>
</table>

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**Prepared by:** [Signature]  
**Date:** 7/22/15

**Approved:** [Signature]  
**Date:** 7/22/15
The South Carolina State Museum would like to disclose the following information pertaining to its composite reservoir bank account. The Museum has one composite reservoir bank account, entitled Curator’s Checkbook, with Wells Fargo Bank in Columbia, SC. The account is used for minor acquisitions for the museum’s collections that may not exceed $1,500 per artifact. The Curators checkbook is available for museum curators to purchase objects or specimens for the permanent collection under circumstances that other means of payment (purchase order, visa card, etc) are not accessible.