Mr. Les Boles, Director
Office of State Budget
South Carolina Budget and Control Board
Post Office Box 12444
Columbia, South Carolina 29211

Re: Proviso 89.98 of the 2012–2013 Appropriation Act

Mr. Boles:

The South Carolina Department of Disabilities and Special Needs (DDSN) would like to request an exemption from the detailed reporting requirements of Proviso 89.98: Bank Account Transparency and Accountability. Consistent with our prior appeals, we are requesting exemption from said Proviso for the following reasons.

DDSN operates a total of 13 Composite Reservoir Accounts that are not accounted for on the Comptroller General’s STARS accounting system or on the SCEIS accounting system. Of those accounts, 12 comprise the Client Banking System for our four regional facilities. The funds and transactions within these accounts are comprised solely of the personal banking and financial activities of our consumers. There are no public funds in any of these accounts. Disclosure of detail transactions of these accounts would only serve to make public the private financial activities of our most vulnerable citizen consumer base.

The remaining composite account held by DDSN is a Return Check/NSF Check clearing account whereby any deposited instrument that is not honored by the institution, is drawn upon and drafted by the depository institution. DDSN replenishes that clearing fund with monies from the specific CG sub-fund wherein it was originally deposited.
Pursuant to the State Budget and Control Board’s approval of the department’s FY2011-2012 exemption request on March 6, 2012, DDSN is pleased to provide information less detailed in scope on these accounts. As requested, please find attached a 13 page summary report.

If you should have any questions, please don’t hesitate to call me or Martin Taylor at 803-898-9698.

Sincerely,

Tom Waring
Associate State Director, Administration

TPW/lbc

cc: Mr. Martin Taylor, Director of Finance, DDSN

Attachment
Agency: S.C. Department of Disabilities and Special Needs

Name of Account: Coastal Center – Acct No. (Dedicated)

Check Writing/Withdrawals:
Name: Nilus (Larry) Mattive
Title: Facility Administrator

Name: Richard Nickless
Title: Service and Supply Director

Reconciliation:
Completed By: Al Stanley
Title: Director of Finance – Coastal

Reviewed By: Michelle Blanchfield
Title: Fiscal Analyst III – Central Office

Financial Information:
Beginning Balance at July 1, 2011 0

Total Deposits FY 2012 0

Total Expenditures FY 2012 0

Ending Balance at June 30, 2012 0

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STATE BUDGET DIVISION
Agency: S.C. Department of Disabilities and Special Needs

Name of Account: Coastal Client – Acct No. (Direct Deposit)

Check Writing/Withdrawals:
Name: Nilus (Larry) Mattive
Title: Facility Administrator

Name: Richard Nickless
Title: Service and Supply Director

Reconciliation:
Completed By: Reviewed By:
Name: Al Stanley Name: Michelle Blanchfield
Title: Director of Finance – Coastal Title: Fiscal Analyst III – Central Office

Financial Information:
Beginning Balance at July 1, 2011 1,677.96

Total Deposits FY 2012 1,852,906.39

Total Expenditures FY 2012 1,845,885.98

Ending Balance at June 30, 2012 8,698.37

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STATE BUDGET DIVISION
Agency: S.C. Department of Disabilities and Special Needs

Name of Account: Coastal MRC – Acct No. (Operating)

Check Writing/Withdrawals:
Name: Nilus (Larry) Mattive
Title: Facility Administrator

Name: Richard Nickless
Title: Service and Supply Director

Reconciliation:
Completed By: Name: Al Stanley
Title: Director of Finance – Coastal

Reviewed By: Name: Michelle Blanchfield
Title: Fiscal Analyst III – Central Office

Financial Information:
Beginning Balance at July 1, 2011 382,759.41

Total Deposits FY 2012 1,897,288.90

Total Expenditures FY 2012 2,156,892.05

Ending Balance at June 30, 2012 123,156.26

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Agency: S.C. Department of Disabilities and Special Needs

Name of Account: Midland Center – Acct No. Operating

Check Writing/Withdrawals:
Name: Wes Leonard
Title: Facility Administrator

Name: Paul Justus
Title: Claims and Collection

Reconciliation:
Completed By: Name: Kim Young
Title: Director of Finance – Midlands
Reviewed By: Name: Michelle Blanchfield
Title: Fiscal Analyst III – Central Office

Financial Information:
Beginning Balance at July 1, 2011 57,327.44
Total Deposits FY 2012 2,128,981.48
Total Expenditures FY 2012 2,146,874.19
Ending Balance at June 30, 2012 39,343.73
Agency: S.C. Department of Disabilities and Special Needs

Name of Account: Client Funds – Acct No. (Direct Deposit)

Check Writing/Withdrawals:
Name: Wes Leonard
Title: Facility Administrator

Name: Paul Justus
Title: Claims and Collection

Reconciliation:
Completed By: Name: Kim Young
Title: Director of Finance – Midlands

Reviewed By: Name: Michelle Blanchfield
Title: Fiscal Analyst III – Central Office

Financial Information:
Beginning Balance at July 1, 2011 $0.07

Total Deposits FY 2012 $1,859,257.84

Total Expenditures FY 2012 $1,839,054.92

Ending Balance at June 30, 2012 $20,202.99

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Agency: S.C. Department of Disabilities and Special Needs

Name of Account: Midlands Ctr RD – Acct No. (Dedicated)

Check Writing/Withdrawals:
Name: Wes Leonard
Title: Facility Administrator

Name: Paul Justus
Title: Claims and Collection

Reconciliation:
Completed By: Kim Young
Title: Director of Finance – Midlands

Reviewed By: Michelle Blanchfield
Title: Fiscal Analyst III – Central Office

Financial Information:
Beginning Balance at July 1, 2011  0

Total Deposits FY 2012  0

Total Expenditures FY 2012  0

Ending Balance at June 30, 2012  0

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Agency: S.C. Department of Disabilities and Special Needs

Name of Account: Pee Dee Client – Acct No.

Check Writing/Withdrawals:
Name: Deborah Reddick
Title: Director of Finance

Reconciliation:
Completed By: Joe Freeman
Title: Claim and Collections – Pee Dee
Reviewed By: Michelle Blanchfield
Title: Fiscal Analyst III – Central Office

Financial Information:
Beginning Balance at July 1, 2011 1,333.02
Total Deposits FY 2012 1,987,714.54
Total Expenditures FY 2012 1,973,575.58
Ending Balance at June 30, 2012 15,471.98
Agency: S.C. Department of Disabilities and Special Needs

Name of Account: Pee Dee Ct RDA – Acct No. (Dedicated)

Check Writing/Withdrawals:
Name: Deborah Reddick
Title: Director of Finance

Name:
Title:

Reconciliation:
Completed By:
Name: Joe Freeman
Title: Claim and Collections – Pee Dee

Reviewed By:
Name: Michelle Blanchfield
Title: Fiscal Analyst III – Central Office

Financial Information:
Beginning Balance at July 1, 2011 0
Total Deposits FY 2012 0
Total Expenditures FY 2012 0
Ending Balance at June 30, 2012 0

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Agency: S.C. Department of Disabilities and Special Needs

Name of Account: Pee Dee Ctr – Acct No.: (Operating)

Check Writing/Withdrawals:
Name: Deborah Reddick
Title: Director of Finance

Name:
Title:

Reconciliation:
Completed By:
Name: Joe Freeman
Title: Claim and Collections – Pee Dee

Reviewed By:
Name: Michelle Blanchfield
Title: Fiscal Analyst III – Central Office

Financial Information:
Beginning Balance at July 1, 2011 111,717.83

Total Deposits FY 2012 2,052,957.17

Total Expenditures FY 2012 2,017,909.97

Ending Balance at June 30, 2012 146,765.03
Agency: S.C. Department of Disabilities and Special Needs

Name of Account: Client Funds – Acct No. (Operating)

Check Writing/Withdrawals:
Name: Alan Longshore
Title: Claims and Collections

Name: Tracy Long
Title: Fiscal Analyst

Reconciliation:
Completed By: Debbie Detroia
Reviewed By: Michelle Blanchfield
Name: Director of Finance – Whitten
Title: Fiscal Analyst III – Central Office

Financial Information:
Beginning Balance at July 1, 2011  $86,235.96

Total Deposits FY 2012  $3,586,443.74

Total Expenditures FY 2012  $3,598,270.28

Ending Balance at June 30, 2012  $74,409.42

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Agency: S.C. Department of Disabilities and Special Needs

Name of Account: Dedicated – Acct No. (Dedicated)

Check Writing/Withdrawals:
Name: Alan Longshore
Title: Claims and Collections
Name: Tracy Long
Title: Fiscal Analyst

Reconciliation:
Completed By: Name: Debbie Detroia
Title: Director of Finance – Whitten

Reviewed By: Name: Michelle Blanchfield
Title: Fiscal Analyst III – Central Office

Financial Information:
Beginning Balance at July 1, 2011 0
Total Deposits FY 2012 0
Total Expenditures FY 2012 0
Ending Balance at June 30, 2012 0
Agency: S.C. Department of Disabilities and Special Needs

Name of Account: Direct Deposit – Acct No. (Direct Deposit)

Check Writing/Withdrawals:
Name: Alan Longshore
Title: Claims and Collections

Name: Tracy Long
Title: Fiscal Analyst

Reconciliation:
Completed By: Debbie Detroia
Reviewed By: Michelle Blanchfield
Title: Director of Finance – Whitten
Title: Fiscal Analyst III – Central Office

Financial Information:
Beginning Balance at July 1, 2011 586.74

Total Deposits FY 2012 3,541,316.43

Total Expenditures FY 2012 3,502,708.55

Ending Balance at June 30, 2012 39,194.62

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Agency: S.C. Department of Disabilities and Special Needs

Name of Account: Return Check – Acct No.

Check Writing/Withdrawals:
Name: N/A
Title:

Name:
Title:

Reconciliation:
Completed By: Tarsha Gantt
Name: Tarsha Gantt
Title: Fiscal Analyst II

Reviewed By: Michelle Blanchfield
Name: Michelle Blanchfield
Title: Fiscal Analyst III

Financial Information:
Beginning Balance at July 1, 2011 975.00

Total Deposits FY 2012 1,090.56

Total Expenditures FY 2012 1,065.56

Ending Balance at June 30, 2012 1,000.00

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