## State of South Carolina Comptroller General's Office

Agency Number

## **Travel Support Document**

Name						ZEMP# or Vendor#							Date			
Residence Official Headquarters																
Meals & Subsistence Are Reportable In or Out of State								51520000					51510000		21440000	
Reportable as Income if There  Non-Reportable In State  Was No Overnight Stay Involved  Non-Reportable Out of State					1	50040000	10720000	50010000 50510000	50020000 50520000	50030000 50530000	50050000 50550000	50060000 50560000	50080000 50580000	50070000 50570000	21430000 21430000	
					2	50540000										
DATE MO/DA	DEP ARR	TIME	AM PM	Destination Of Travel Departure Destination Return	1 or 2	Auto Miles	Per Diem	Meals	Lodging	Air Trans	Other Trans	Misc Travel Expense	Subsist Allow	Regist Fees	Nonstate Employee Travel	TOTAL
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I hereby certify or affirm that the above expenses were actually incurred by me as necessary traveling expenses in the performance of my official duties; any meals or lodging								51520000					51510000		21440000	Total
included in a conference or convention registration fee have been deducted from this travel claim, and that this claim is true and correct in every material matter and conforms with the requirements of state laws, rules and regulations.						50040001 X	10720000	50010000	50020000	50030000	50050000	50060000	50080000	50070000	21430000	Total 1
Approval						50540001 X	10720000	50510000	50520000	50530000	50550000	50560000	50580000	50570000	21430000	Total 2
Signat	ure						İ		!	'						
Travel	Support	t Docume	ent		NOTE: The 1 <sup>st</sup> two digits (50) of each GL have been omitted  Travel Advance (52010000) \$  Grand Total											