

FUND : 10 -GENERAL FUND

PERIOD TO USE: Oct-2019 THRU Dec-2019

DEPT : 20 ADMINISTRATION

ACCOUNTS: 5020-50200 THRU 5020-50999

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

5020-50200

POSTAGE

B E G I N N I N G B A L A N C E

739.67

10/21/19 10/21 A30222 CHK: 021601 04696 MAILFINANCE 727 N7949170 116.18 855.85

10/23/19 10/24 B40200 E.F.T. 000000 02784 TO RECORD POSTAGE JE# 003413 97.64 953.49

===== OCTOBER ACTIVITY DB: 213.82 CR: 0.00 213.82

12/11/19 12/11 A30407 CHK: 021734 04717 BB&T FINANCIAL, FSB 715 201912114532 118.00 1,071.49

===== DECEMBER ACTIVITY DB: 118.00 CR: 0.00 118.00

===== ACCOUNT TOTAL DB: 331.82 CR: 0.00

5020-50205

PRINTING

B E G I N N I N G B A L A N C E

0.00

11/20/19 11/20 A30329 CHK: 021680 04710 ANOTHER PRINTER 019 119380 65.31 65.31

===== NOVEMBER ACTIVITY DB: 65.31 CR: 0.00 65.31

12/02/19 12/02 A30372 CHK: 021708 04711 ALLEGRA MARKETING PRINT 734 108779 189.11 254.42

12/11/19 12/11 A30406 CHK: 021733 04717 ANOTHER PRINTER 019 119295 1,051.07 1,305.49

12/17/19 12/18 A30441 CHK: 021755 04729 ANOTHER PRINTER 019 119881 420.17 1,725.66

12/17/19 12/18 A30441 CHK: 021755 04729 ANOTHER PRINTER 019 119882 176.95 1,902.61

===== DECEMBER ACTIVITY DB: 1,837.30 CR: 0.00 1,837.30

===== ACCOUNT TOTAL DB: 1,902.61 CR: 0.00

5020-50210

OFFICE SUPPLIES

B E G I N N I N G B A L A N C E

600.60

10/07/19 10/07 A30139 CHK: 021533 04680 FORMS & SUPPLY, INC. 060 5170608-0 241.81 842.41

10/21/19 10/21 A30219 CHK: 021598 04696 FORMS & SUPPLY, INC. 060 5200689-0 140.43 982.84

10/21/19 10/21 A30224 CHK: 021603 04696 MERUS REFRESHMENT SERVIC 723 04152020 44.68 1,027.52

10/21/19 10/21 A30224 CHK: 021603 04696 MERUS REFRESHMENT SERVIC 723 04165333 35.51 1,063.03

===== OCTOBER ACTIVITY DB: 462.43 CR: 0.00 462.43

11/07/19 11/07 A30279 CHK: 021639 04700 MERUS REFRESHMENT SERVIC 723 04166921 53.59 1,116.62

11/11/19 11/11 A30300 CHK: 021656 04707 BB&T FINANCIAL, FSB 715 201911114505 171.99 1,288.61

11/20/19 11/20 A30333 CHK: 021684 04710 FORMS & SUPPLY, INC. 060 5241352-0 238.19 1,526.80

===== NOVEMBER ACTIVITY DB: 463.77 CR: 0.00 463.77

12/02/19 12/02 A30381 CHK: 021717 04711 MERUS REFRESHMENT SERVIC 723 04168882 114.33 1,641.13

12/11/19 12/11 A30407 CHK: 021734 04717 BB&T FINANCIAL, FSB 715 201912114532 232.15 1,873.28

12/11/19 12/11 A30417 CHK: 021744 04717 MERUS REFRESHMENT SERVIC 723 04170821 65.78 1,939.06

12/11/19 12/11 A30417 CHK: 021744 04717 MERUS REFRESHMENT SERVIC 723 T164329 62.01 2,001.07

===== DECEMBER ACTIVITY DB: 474.27 CR: 0.00 474.27

===== ACCOUNT TOTAL DB: 1,400.47 CR: 0.00

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5020-50212 NC OFFICE FURNITURE/EQUIP  
B E G I N N I N G B A L A N C E 0.00

10/21/19	10/21	A30231	CHK: 021610	04696	TEAMLOGIC IT OF COLUMBIA 766	1881		946.00	946.00
			=====	OCTOBER ACTIVITY	DB:	946.00	CR: 0.00	946.00	
11/11/19	11/11	A30300	CHK: 021656	04707	BB&T FINANCIAL, FSB	715	201911114505	160.49	1,106.49
			=====	NOVEMBER ACTIVITY	DB:	160.49	CR: 0.00	160.49	
12/11/19	12/11	A30407	CHK: 021734	04717	BB&T FINANCIAL, FSB	715	201912114532	104.85	1,211.34
			=====	DECEMBER ACTIVITY	DB:	104.85	CR: 0.00	104.85	
			=====	ACCOUNT TOTAL	DB:	1,211.34	CR: 0.00		

5020-50215 BANK SERVICE CHARGES  
B E G I N N I N G B A L A N C E 1,325.47

10/30/19	11/04	B40237	Srv Chg 000000	02791	GATEWAY TOI		JE# 003421	25.00	1,350.47
10/30/19	11/04	B40237	Srv Chg 000000	02791	BANK SERVICE FEE		JE# 003421	374.74	1,725.21
10/31/19	11/04	B40232		02787	BANK SERVICE FEE		JE# 003416	7.50	1,732.71
10/31/19	11/04	B40233		02788	RECORD CHECKS/SERVICE CHARGE		JE# 003417	19.00	1,751.71
			=====	OCTOBER ACTIVITY	DB:	426.24	CR: 0.00	426.24	
11/04/19	12/05	B40431	Srv Chg 000000	02797	GATEWAY TOI		JE# 003427	25.00	1,776.71
11/04/19	12/05	B40431	Srv Chg 000000	02797	BANK SERVICE FEE		JE# 003427	392.03	2,168.74
11/29/19	12/05	B40426		02794	SERVICE CHARGE		JE# 003424	19.00	2,187.74
11/29/19	12/05	B40427		02795	BANK SERVICE FEE		JE# 003425	7.50	2,195.24
			=====	NOVEMBER ACTIVITY	DB:	443.53	CR: 0.00	443.53	
12/31/19	1/06	B40546		02804	BANK SERVICE FEE		JE# 003437	7.50	2,202.74
12/31/19	1/06	B40547		02805	SERVICE CHARGE		JE# 003438	19.00	2,221.74
			=====	DECEMBER ACTIVITY	DB:	26.50	CR: 0.00	26.50	
			=====	ACCOUNT TOTAL	DB:	896.27	CR: 0.00		

5020-50220 TRAVEL/MEETINGS/SCHOOLS  
B E G I N N I N G B A L A N C E 456.36

10/07/19	10/07	A30134	CHK: 021528	04680	BB&T FINANCIAL, FSB	715	201910044449	732.64	1,189.00
10/07/19	10/07	A30147	CHK: 021541	04680	RENEE CAVINESS	686	201910044452	372.20	1,561.20
10/07/19	10/07	A30155	CHK: 021549	04680	VI HUMPHRIES-RACINE	758	201910044451	332.64	1,893.84
			=====	OCTOBER ACTIVITY	DB:	1,437.48	CR: 0.00	1,437.48	
11/11/19	11/11	A30300	CHK: 021656	04707	BB&T FINANCIAL, FSB	715	201911114505	736.40	2,630.24
			=====	NOVEMBER ACTIVITY	DB:	736.40	CR: 0.00	736.40	

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12/11/19	12/11	A30407	CHK: 021734	04717	BB&T FINANCIAL, FSB	715	201912114532			748.84	3,379.08
			=====	DECEMBER ACTIVITY	DB:	748.84	CR:	0.00		748.84	
			=====	ACCOUNT TOTAL	DB:	2,922.72	CR:	0.00			

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5020-50300 MATERIAL / SUPPLIES`  
 B E G I N N I N G B A L A N C E 0.00

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5020-50305 FUEL  
 B E G I N N I N G B A L A N C E 0.00

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5020-50400 PROFESSIONAL FEES  
 B E G I N N I N G B A L A N C E 0.00

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5020-50410 MISCELLANEOUS CONTRACTUAL  
 B E G I N N I N G B A L A N C E 1,749.44

10/07/19	10/07	A30143	CHK: 021537	04680	MERUS REFRESHMENT SERVIC	723	151346			40.66	1,790.10
10/07/19	10/07	A30146	CHK: 021540	04680	POLLOCK COMPANY	701	INV245362			34.00	1,824.10
10/07/19	10/07	A30154	CHK: 021548	04680	VERIZON WIRELESS	704	9838661167			266.07	2,090.17
10/14/19	10/14	A30183	CHK: 021571	04689	UTILITY AUDIT SOLUTIONS, 843	843	15731			61.48	2,151.65
			=====	OCTOBER ACTIVITY	DB:	402.21	CR:	0.00		402.21	

11/07/19	11/07	A30279	CHK: 021639	04700	MERUS REFRESHMENT SERVIC	723	153004			40.66	2,192.31
11/07/19	11/07	A30282	CHK: 021642	04700	POLLOCK COMPANY	701	INV254185			38.01	2,230.32
11/07/19	11/07	A30285	CHK: 021645	04700	SPECTRUM/TIME WARNER CAB	465	603071101101619			284.49	2,514.81
11/07/19	11/07	A30291	CHK: 021651	04700	VERIZON WIRELESS	704	9840693770			266.07	2,780.88
11/11/19	11/11	A30318	CHK: 021674	04707	UTILITY AUDIT SOLUTIONS, 843	843	15875			61.48	2,842.36
			=====	NOVEMBER ACTIVITY	DB:	690.71	CR:	0.00		690.71	

12/02/19	12/02	A30381	CHK: 021717	04711	MERUS REFRESHMENT SERVIC	723	154441			40.66	2,883.02
12/11/19	12/11	A30423	CHK: 021750	04717	UTILITY AUDIT SOLUTIONS, 843	843	16013			61.48	2,944.50
12/11/19	12/11	A30425	CHK: 021752	04717	VERIZON WIRELESS	704	9843048615			743.18	3,687.68
12/17/19	12/18	A30454	CHK: 021768	04729	POLLOCK COMPANY	701	IN263290			34.77	3,722.45
			=====	DECEMBER ACTIVITY	DB:	880.09	CR:	0.00		880.09	
			=====	ACCOUNT TOTAL	DB:	1,973.01	CR:	0.00			

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5020-50415 SOFTWARE SUPPORT  
 B E G I N N I N G B A L A N C E 0.00

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5020-50500 DUES/SUBSCRIP/MEMBERSHP
B E G I N N I N G B A L A N C E 0.00

11/11/19 11/11 A30300 CHK: 021656 04707 BB&T FINANCIAL, FSB 715 201911114505 170.00 170.00
===== NOVEMBER ACTIVITY DB: 170.00 CR: 0.00 170.00
===== ACCOUNT TOTAL DB: 170.00 CR: 0.00

5020-50600 ELECTRIC / WATER
B E G I N N I N G B A L A N C E 2,644.30

10/21/19 10/21 A30213 CHK: 021592 04696 CITY OF COLUMBIA 039 201910174479 683.26 3,327.56
10/21/19 10/21 A30217 CHK: 021596 04696 DOMINION ENERGY 163 201910184480 323.46 3,651.02
===== OCTOBER ACTIVITY DB: 1,006.72 CR: 0.00 1,006.72
11/20/19 11/20 A30330 CHK: 021681 04710 CITY OF COLUMBIA 039 201911194508 370.70 4,021.72
11/20/19 11/20 A30332 CHK: 021683 04710 DOMINION ENERGY 163 201911194510 277.67 4,299.39
===== NOVEMBER ACTIVITY DB: 648.37 CR: 0.00 648.37
12/17/19 12/18 A30443 CHK: 021757 04729 CITY OF COLUMBIA 039 201912164539 200.68 4,500.07
12/17/19 12/18 A30445 CHK: 021759 04729 DOMINION ENERGY 163 201912164537 276.14 4,776.21
===== DECEMBER ACTIVITY DB: 476.82 CR: 0.00 476.82
===== ACCOUNT TOTAL DB: 2,131.91 CR: 0.00

5020-50605 TELEPHONE
B E G I N N I N G B A L A N C E 1,184.54

10/14/19 10/14 A30183 CHK: 021571 04689 UTILITY AUDIT SOLUTIONS, 843 15731 63.86 1,248.40
10/14/19 10/14 A30183 CHK: 021571 04689 UTILITY AUDIT SOLUTIONS, 843 15731 9.51 1,257.91
10/14/19 10/14 A30184 CHK: 021572 04689 VERIZON WIRELESS 704 9838957843 93.50 1,351.41
10/21/19 10/21 A30210 CHK: 021589 04696 AT&T 648 201910174477 64.06 1,415.47
===== OCTOBER ACTIVITY DB: 230.93 CR: 0.00 230.93
11/07/19 11/07 A30286 CHK: 021646 04700 STAR2STAR COMMUNICATIONS 729 SUB00861629 221.02 1,636.49
11/07/19 11/07 A30292 CHK: 021652 04700 VERIZON WIRELESS 704 9840993486 45.41 1,681.90
11/11/19 11/11 A30299 CHK: 021655 04707 AT&T 648 201911114503 70.48 1,752.38
11/11/19 11/11 A30318 CHK: 021674 04707 UTILITY AUDIT SOLUTIONS, 843 15875 64.78 1,817.16
11/11/19 11/11 A30318 CHK: 021674 04707 UTILITY AUDIT SOLUTIONS, 843 15875 9.51 1,826.67
11/20/19 11/20 A30346 CHK: 021697 04710 STAR2STAR COMMUNICATIONS 729 SUB00876629 218.86 2,045.53
===== NOVEMBER ACTIVITY DB: 630.06 CR: 0.00 630.06
12/11/19 12/11 A30423 CHK: 021750 04717 UTILITY AUDIT SOLUTIONS, 843 16013 64.78 2,110.31
12/11/19 12/11 A30423 CHK: 021750 04717 UTILITY AUDIT SOLUTIONS, 843 16013 9.51 2,119.82
12/11/19 12/11 A30425 CHK: 021752 04717 VERIZON WIRELESS 704 9843048615 45.41 2,165.23
12/17/19 12/18 A30442 CHK: 021756 04729 AT&T 648 201912164536 68.30 2,233.53
12/20/19 12/20 A30468 CHK: 021780 04731 STAR2STAR COMMUNICATIONS 729 SUB00893034 218.86 2,452.39
===== DECEMBER ACTIVITY DB: 406.86 CR: 0.00 406.86
===== ACCOUNT TOTAL DB: 1,267.85 CR: 0.00

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5020-50700 MAINTENANCE/REPAIR
B E G I N N I N G B A L A N C E 121.10

10/21/19 10/21 A30227 CHK: 021606 04696 PESTEC 132 431416 85.00 206.10
===== OCTOBER ACTIVITY DB: 85.00 CR: 0.00 85.00

12/02/19 12/02 A30379 CHK: 021715 04711 IRMO LOCK CO., INC. 080 2800433 25.00 231.10

12/11/19 12/11 A30407 CHK: 021734 04717 BB&T FINANCIAL, FSB 715 201912114532 1,190.00 1,421.10

12/11/19 12/11 A30410 CHK: 021737 04717 HVAC REPAIRS 649 30211 210.00 1,631.10

12/17/19 12/18 A30453 CHK: 021767 04729 PESTEC 132 431424 85.00 1,716.10

===== DECEMBER ACTIVITY DB: 1,510.00 CR: 0.00 1,510.00

===== ACCOUNT TOTAL DB: 1,595.00 CR: 0.00

5020-50705 VEHICLE OPERATIONS
B E G I N N I N G B A L A N C E 0.00

5020-50805 OFFICE EQUIPMENT
B E G I N N I N G B A L A N C E 0.00

5020-50900 INSURANCE / TORT
B E G I N N I N G B A L A N C E 0.00

12/17/19 12/18 A30457 CHK: 021771 04729 SCMIRF 164 877817 6,130.38 6,130.38
===== DECEMBER ACTIVITY DB: 6,130.38 CR: 0.00 6,130.38

===== ACCOUNT TOTAL DB: 6,130.38 CR: 0.00

5020-50901 MISCELLANEOUS
B E G I N N I N G B A L A N C E 0.00

\*--\*--\*--\*--\*--\*--\*--\*--\*--\* 000 ERRORS IN THIS REPORT! \*--\*--\*--\*--\*--\*--\*--\*--\*--\*

\*\* REPORT TOTALS \*\* --- DEBITS --- --- CREDITS ---
BEGINNING BALANCES: 8,821.48 0.00
REPORTED ACTIVITY: 21,933.38 0.00
ENDING BALANCES: 30,754.86 0.00
TOTAL FUND ENDING BALANCE: 30,754.86