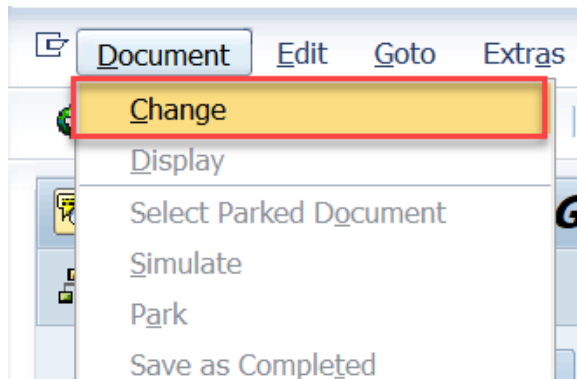
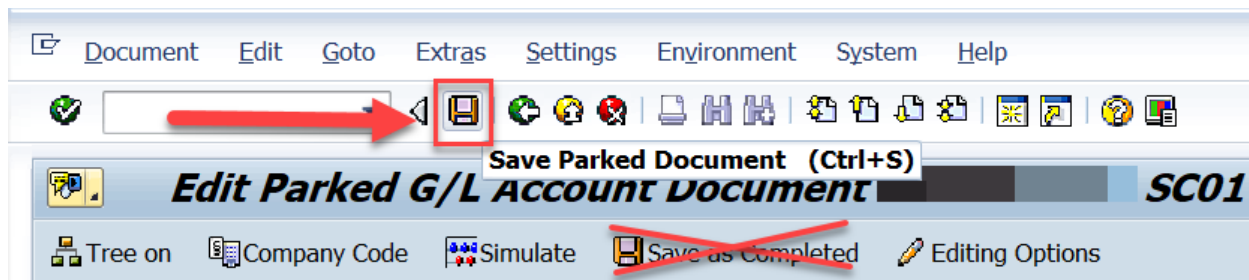


How to Restart Workflow on a Parked Journal Entry Document

1. Open the document using a display document transaction such as FB03, FB02 or FBV2.
2. On the Menu bar select Document -> Change to enter the change mode.



3. Make a change or correction to the document. Example add a period (.) or letter/number to the reference or Doc.Header Text field.
4. Click on the Save Parked Document icon near the top. **Note: do not click on Save as Completed**



5. Open the same document and enter switch to change mode again.
6. Remove the previous change or correction and now click on the **Save as Completed** icon.

