

## **Best Practice for Utilizing Comptroller General's Office Statewide Accounting Policies & Procedures**

To help ensure everyone is working with the latest policies and procedures, the Comptroller General's Office invites state agencies to check the official policies section on our [website](#) each time you need to reference them.

We recommend avoiding downloading, printing, or keeping static copies of these materials, since they can become outdated as we make revisions, amendments, or issue new guidance.

Checking the website each time ensures you're working with the latest version approved by our office, helping everyone stay aligned and avoid any confusion from older documents. Thank you for your cooperation!