

**FY 2013-14 Bank Account and Transparency Accountability Report
FY 2014-15 Appropriation Act, Proviso 117.88**

Agency Name/Number: R60 - Department of Employment and Workforce
Account Name: Workforce Development Partnership Symposium Account

Purpose of Account: Annually, the State Workforce Investment Board and the SC Department of Employment and Workforce host a Workforce Development Partnership Symposium, a training and staff development event for individuals involved in the workforce system in South Carolina. Symposium participants consist of state and local workforce investment board members, workforce and economic development professionals and staff from partner agencies and institutions. The Symposium attracts more than 200 attendees each year. The Statewide Workforce Symposium charges a registration fee each year to offset the cost of the conference and reduce the funding necessary from DEW federal resources. The Symposium account is used to deposit registration fees and expedite payment of conference speakers and workshop presenters upon receipt of contractual deliverables.

Exemption Requested: No
If exemption is requested, reason:

Exemption Approved in Prior Year: No

Authorized Personnel

Check Writing/Withdrawal:

Name: Chena Melvin
Title: Projects and Grants Coordinator

Name: Pat Sherlock
Title: Workforce Development Director

Reconciliation:

Name: Jeff Head
Title: General Ledger Manager

Name:
Title:

Financial Information

Beginning Balance at July 1, 2013: \$ 34,416.29

Detailed Transactions During FY 2013 -2014:

Deposits (Please list each deposit separately. Add lines as needed.)

DATE	Amount	Source
7/10/2013	\$ 1,975.00	Participant Fees
9/1/2013	\$ 175.00	Participant Fees
3/3/2014	\$ 6,267.67	Participant Fees
3/11/2014	\$ 916.65	Participant Fees
3/24/2014	\$ 17,134.98	Participant Fees
4/28/2014	\$ 625.00	Participant Fees
4/28/2014	\$ 943.24	Participant Fees
5/1/2014	\$ 250.00	Participant Fees
6/6/2014	\$ 3,250.00	Participant Fees

Withdrawals: (Please list each withdrawal separately. Add lines as needed)

DATE	Amount	Payee	Description of Goods/Services Purchased
7/10/2013	\$ 8,107.06	Westin	2013 Symposium conference location
7/17/2013	\$ 273.96	Columbia Specialty Advertising	Promotional Items for conference
11/13/2013	\$ 196.35	Crossing Deli	SWIB collaboration meeting
11/20/2013	\$ 61.56	LaCrystal Jackson	Reimbursement for conference supplies
4/28/2014	\$ 572.40	NE Trophies & Awards	Awards for conference attendees
4/28/2014	\$ 1,542.24	Apexgraphix	Poster for conference
4/28/2014	\$ 463.92	Columbia Specialty Advertising	Promotional and conference supplies
4/28/2014	\$ 1,700.00	Terri Lonowski Group, LLC	Speaker
4/28/2014	\$ 2,500.00	Workforce 180	Speaker
4/28/2014	\$ 2,500.00	Leading to Change, Inc.	Speaker
4/28/2014	\$ 1,800.00	Center for WF Learning, Inc.	Speaker
4/29/2014	\$ 503.40	Sheraton Columbia Hotel	Over Flow Hotel for 2014 Symposium
6/17/2014	\$ 4,632.64	Columbia Marriott	2014 Symposium conference location

Ending Balance at June 30, 2014: \$ 41,100.30

6/27/2014	(171.66)	TAA Participant	Transportation Reimbursement
6/27/2014	(188.80)	TAA Participant	Transportation Reimbursement
6/27/2014	(66.96)	TAA Participant	Transportation Reimbursement
6/30/2014	(54.88)	TAA Participant	Transportation Reimbursement
6/26/2014	(12.32)	TAA Participant	Transportation Reimbursement
6/30/2014	(18.32)	TAA Participant	Transportation Reimbursement
6/27/2014	(54.57)	TAA Participant	Transportation Reimbursement
6/26/2014	(172.19)	TAA Participant	Transportation Reimbursement
6/26/2014	(68.24)	TAA Participant	Transportation Reimbursement
6/27/2014	(43.71)	TAA Participant	Transportation Reimbursement
6/27/2014	(43.71)	TAA Participant	Transportation Reimbursement
6/27/2014	(58.28)	TAA Participant	Transportation Reimbursement
6/27/2014	(58.28)	TAA Participant	Transportation Reimbursement
6/27/2014	(67.50)	TAA Participant	Transportation Reimbursement
6/30/2014	(75.92)	TAA Participant	Transportation Reimbursement
6/30/2014	(82.64)	TAA Participant	Transportation Reimbursement
6/30/2014	(27.46)	TAA Participant	Transportation Reimbursement
6/27/2014	(176.80)	TAA Participant	Transportation Reimbursement
6/27/2014	(265.20)	TAA Participant	Transportation Reimbursement
6/27/2014	(265.20)	TAA Participant	Transportation Reimbursement
6/30/2014	(72.44)	TAA Participant	Transportation Reimbursement
6/27/2014	(64.40)	TAA Participant	Transportation Reimbursement
6/30/2014	(32.10)	TAA Participant	Transportation Reimbursement
6/27/2014	(26.97)	TAA Participant	Transportation Reimbursement
6/27/2014	(28.16)	TAA Participant	Transportation Reimbursement
6/27/2014	(18.96)	TAA Participant	Transportation Reimbursement
6/30/2014	(35.96)	TAA Participant	Transportation Reimbursement
6/30/2014	(35.96)	TAA Participant	Transportation Reimbursement
6/27/2014	(48.30)	TAA Participant	Transportation Reimbursement
6/30/2014	(50.52)	TAA Participant	Transportation Reimbursement
6/30/2014	(27.78)	TAA Participant	Transportation Reimbursement
6/27/2014	(48.30)	TAA Participant	Transportation Reimbursement
6/30/2014	(47.36)	TAA Participant	Transportation Reimbursement
6/27/2014	(67.96)	TAA Participant	Transportation Reimbursement
6/27/2014	(77.76)	TAA Participant	Transportation Reimbursement
6/30/2014	(44.32)	TAA Participant	Transportation Reimbursement
6/30/2014	(16.51)	TAA Participant	Transportation Reimbursement
6/30/2014	(24.34)	TAA Participant	Transportation Reimbursement
6/30/2014	(101.28)	TAA Participant	Transportation Reimbursement
6/30/2014	(99.56)	TAA Participant	Transportation Reimbursement
6/30/2014	(26.16)	TAA Participant	Transportation Reimbursement
6/30/2014	(103.00)	TAA Participant	Transportation Reimbursement
6/30/2014	(103.00)	TAA Participant	Transportation Reimbursement
6/30/2014	(54.56)	TAA Participant	Transportation Reimbursement
6/30/2014	(80.28)	TAA Participant	Transportation Reimbursement
6/30/2014	(77.64)	TAA Participant	Transportation Reimbursement
6/30/2014	(77.64)	TAA Participant	Transportation Reimbursement
6/30/2014	(56.64)	TAA Participant	Transportation Reimbursement

TOTAL (51,368,318.47)

Other Debits:

DATE	Amount	Source
2/3/2014	\$ (20.00)	Bank Statement Error Correction
2/3/2014	\$ (0.60)	Bank Statement Error Correction
2/3/2014	\$ (0.20)	Bank Statement Error Correction
2/3/2014	\$ (0.02)	Bank Statement Error Correction
2/3/2014	\$ (0.02)	Bank Statement Error Correction

TOTAL \$ (20.84)